

CASHNET E-BILL GUIDE

QUICK START GUIDE FOR STUDENTS

- Log in to your **MY.WLC.EDU** account
- Click on the **MY ACCOUNT** tab
- Click on the **GO TO CASHNET** link

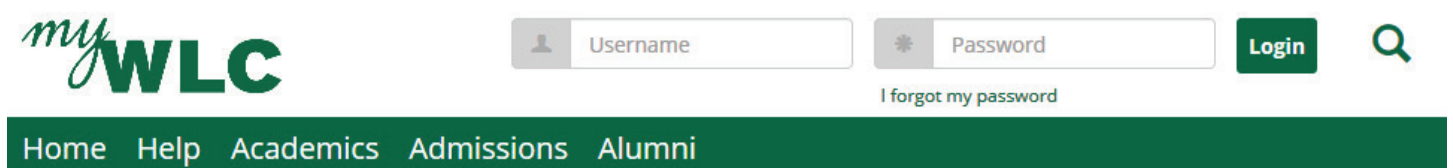
To authorize an additional user access to your E-Bill, **CLICK THE LINK TO CREATE A NEW PAYER.**

QUICK START GUIDE FOR PARENTS

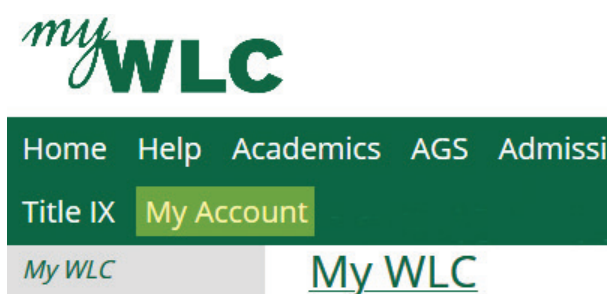
- Go to **HTTPS://COMMERCE.CASHNET.COM/WLCPAY?LT=P** and log in. Passwords are case sensitive.
- If you have forgotten your user ID and/or password, you must have your student reset your password.
- If you are not an authorized user, your student must register your account to authorize access.

VISUAL GUIDE FOR LOG IN

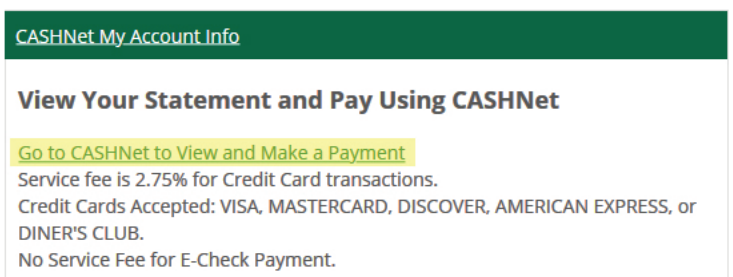
To review your E-Bill and make payments online, log in to your **MY.WLC.EDU** account with your 7-digit Warrior OneCard ID number and password.



Once you are logged in, click on the **MY ACCOUNT** tab.

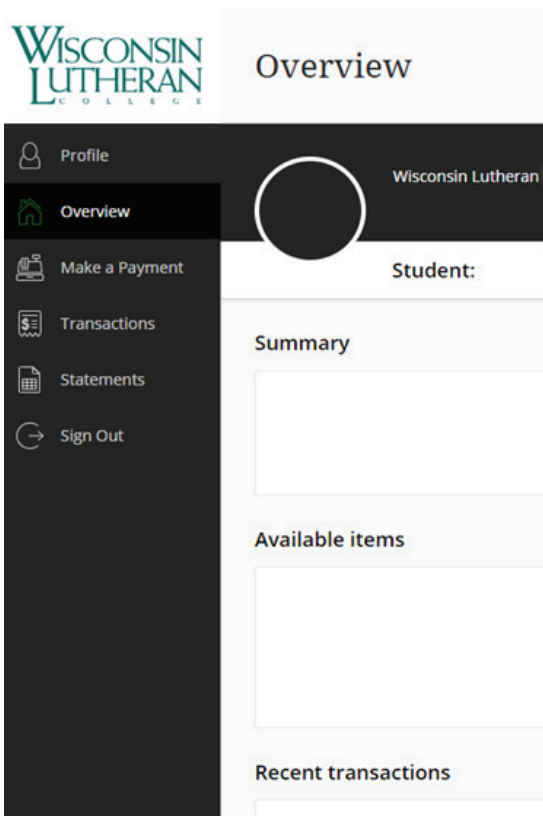


From the **MY ACCOUNT** page of **MY.WLC.EDU**, click on the **GO TO CASHNET TO VIEW AND MAKE A PAYMENT** link.

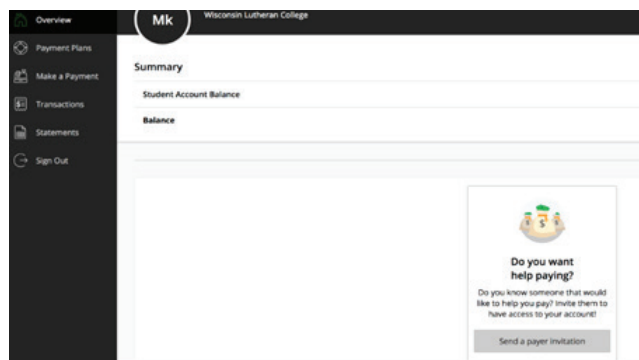


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From here, you can **CLICK TO VIEW** your statements, make a payment, or authorize parent access to your account.



If you would like a parent or other person to view your account and/or make payments, please **CLICK THE LINK TO CREATE A NEW PAYER.**



If you click **SEND A PAYER INVITATION**, you will be asked to enter your parent's information, including email address. Your parent will then receive an email and instructions on how to create an account.

A screenshot of the 'Payer Invitation' form. The form is titled 'Payer Invitation' and has a close button (X) in the top left corner. It is divided into two main sections: 'Payer information' and 'Payer access'. The 'Payer information' section contains four required fields: 'First name', 'Last name', 'Email address', and 'Confirm email address'. The 'Payer access' section has a checkbox labeled 'Allow access to statements' which is checked. Below this is a 'Message to payer' text area with a note 'Maximum 250 characters'. At the bottom of the form are two buttons: 'Cancel' and 'Send invitation'.