



July 2022

Dear Student and Parent(s),

Your first tuition statement is enclosed. Your tuition statement is also hosted online as an E-Bill (available July 8). All future statements will be available in the online E-Bill format. The enclosed tuition statement is the only mailed statement you will receive.

ACCESSING YOUR E-BILL

An E-Bill tutorial with detailed steps for logging in is available online at [WLC.EDU/WOW](https://wlc.edu/wow) under the **WOW RESOURCES** tab.

STUDENT: Log in to your [MY.WLC.EDU](https://my.wlc.edu) account and select the **MY ACCOUNT** tab, then click **GO TO CASHNET** to view your E-Bill. To give an additional user (such as a parent) authorized access to your E-Bill, click the **PARENT PINs** link.

PARENT/GUARDIAN: Once your student has established you as an Authorized User and you have a user ID and password, go to [HTTPS://COMMERCE.CASHNET.COM/WLCPAY?LT=P](https://commerce.cashnet.com/wlcpay?lt=p) and log in. Once logged in, the panel containing your student's E-Bill and E-Pay information will be displayed. Please keep in mind that passwords are case sensitive. If you cannot log in because you have forgotten your user ID and/or password, you must have your student reset your password.

PAYMENT PLAN OPTIONS

2 PAYMENT PLAN: The entire semester balance is due in full by August 1 for fall and January 10 for spring.

4 PAYMENT PLAN: This plan allows you to spread each semester's payments over two months. Payments must be received on or prior to the stated due dates:

- Fall Semester: August 1 and October 1
- Spring Semester: January 10 and March 1

8 PAYMENT PLAN: This plan allows you to spread each semester's payments over four consecutive months. Payments must be received on or prior to the stated due dates:

- Fall Semester: August 1, September 1, October 1, and November 1
- Spring Semester: January 10, February 1, March 1, and April 1

PAYMENT OPTIONS

Payments can be made online via CASHNet E-Pay (E-Check or Credit/Debit Card), or with a check mailed to the Business Office.

E-CHECK (PREFERRED PAYMENT METHOD): Payment can be made conveniently online via CASHNet E-Pay with your bank's routing number and your bank account number. This method of payment is not subject to a service charge.

CREDIT CARD: At this time, credit cards are only accepted via the CASHNet E-Pay process. Credit/debit card payments are subject to a 2.75% service charge.

CHECK: Checks may be mailed to the following address: Wisconsin Lutheran College
Attention: Business Office
8800 West Bluemound Road
Milwaukee, WI 53226

FINANCIAL AID

Your tuition statement includes your anticipated financial aid to date. If financial aid is not included on your statement, your financial aid has not been determined and you need to contact the **Financial Aid Help Desk** at **414.443.8856**.

LOANS: Federal Loan funds show on your statement, unless you already declined them. Entrance Counseling and the Master Promissory Note (MPN) need to be completed at studentaid.gov prior to the August 1 payment deadline or you will be responsible for that portion of your bill. Parents intending to use a Federal Direct PLUS Loan to cover part of the bill will need to apply for the PLUS Loan and complete a PLUS Master Promissory Note (MPN) at studentaid.gov. Additional loan information is provided at WLC.EDU/FA/LOANS.

WORK STUDY: Work Study does not reduce the amount listed on your tuition statement. You will receive payment via direct deposit to your bank account for the hours you work. If you prefer, you can elect to have all or part of your payment applied directly to your tuition account. Contact human.resources@wlc.edu for more information or to make this change.

MEAL PLAN OPTIONS

Students had the opportunity to pick a meal plan when they registered for classes. However, changes to meal plans can be made prior to September 9. Visit WLC.EDU/MEALPLANS for more details on meal plan options, as well as how meal swipes and meal points may be used throughout campus.

FINANCE CHARGE

Please note that a finance charge in the amount of one and one-half percent (1.5%) per month will be added to all delinquent accounts.

FURTHER QUESTIONS

If you have any questions regarding your tuition statement, payment plans, or payment options, please contact **Lisa Mazurkiewicz** in the Business Office at **414.443.8855** or lisa.mazurkiewicz@wlc.edu.

Questions regarding financial aid awards and loans should be directed to the **Financial Aid Help Desk** at **414.443.8856**.

Sincerely,

The WLC Business Office