

WISCONSIN LUTHERAN COLLEGE



WARRIORS TOGETHER

2021 Spring Semester Back to College Guide

Providing a safe return for our campus family

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WELCOME

Dear Warriors,

We are thrilled to welcome you back to campus, or if you are transferring to WLC, we look forward to getting to know you better. Every step of the way, we have been working diligently to provide an academically, emotionally, physically, and socially safe environment for you, our faculty and staff, and the greater WLC community. To achieve that goal, you and I (and the rest of the student body, faculty, staff, visitors, third-party vendors, parents/guardians, etc.) must engage in infection prevention and risk mitigation practices and positive health behaviors.

The Academic Cabinet, Operations Committee, and COVID-19 Response Team have updated the spring semester's policies and guidelines. This revised edition of the Back to College Guide was developed to help you purposefully navigate the next several months. Please remember that plans, directions, and other information we share continue to be fluid and tentative, yet we hope these updates will provide you with some clarity and peace as we look at life at WLC this winter and spring.

As you read through this guide, it is clear that some things will be different from the fall, but our care and love for each other will continue to be the hallmarks of "Warriors Take Care of Warriors." That's why we will continue to champion our **WARRIORSTOGETHER** campaign. As the name implies, all of us must work together to stay safe so you can have the academic and student life experiences you are expecting from WLC.

As president, I promise to keep you informed about life on campus this spring. Further, know that the faculty, staff, and I are working hard to make this a memorable and fulfilling spring term. In return, I thank you for committing to live in accordance with **WARRIORSTOGETHER**.

On behalf of Wisconsin Lutheran College's faculty and staff, thank you for choosing WLC as your college!

May God bless and keep you.



Dr. Daniel W. Johnson
President
Wisconsin Lutheran College

The information provided in this Back to College Guide is based on the knowledge and guidance received and processed as of January 6, 2021. We also are aware that situations related to COVID-19 are evolving and may require modifications to this plan to support the health and safety of our WLC campus community. Please continue to watch for updates throughout the semester.

As **WARRIORS** TOGETHER, I will ...

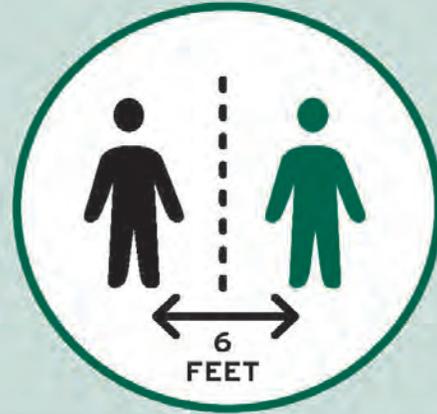
<p><i>Protect</i> MYSELF</p>	<p>Conduct daily self-health checks to monitor for COVID-19 symptoms:</p> <ul style="list-style-type: none"> • Fever • Chills • Cough • Shortness of breath/difficulty breathing • Fatigue • Muscle or body aches • Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea <p>Call WLC Health Services at 414.443.8630 if I am feeling unwell, experiencing any COVID-19 symptoms, or I am aware that I have been exposed to someone who has been diagnosed with or tested positive for COVID-19.</p> <p>Wash my hands frequently with soap and water or use hand sanitizer.</p> <p>Consider receiving the influenza vaccine if I have not already.</p>
<p><i>Protect</i> MY FELLOW WARRIORS</p>	<p>Maintain a physical distance of six (6) feet from others.</p> <p>Wear an approved face covering/mask.</p> <p>Remain in my residence or home if I feel unwell, if I have been diagnosed with or tested positive for COVID-19, or if I am aware that I have been exposed to someone who has been diagnosed with or tested positive for COVID-19.</p> <p>Be a supportive Warrior by encouraging fellow Warriors to faithfully commit to healthy and safe behaviors.</p>
<p><i>Protect</i> OUR CAMPUS and the GREATER COMMUNITY</p>	<p>Regularly clean my clothing, belongings, personal spaces, and shared common spaces.</p> <p>Participate in testing and contact tracing to preserve and protect the health, safety, and well-being of all.</p> <p>Observe and follow instructional signs and directions as noted by the college.</p> <p>Refrain from non-essential off-campus travel and gatherings.</p> <p>Follow the WARRIORSTOGETHER four commitments: ▶ Mask On ▶ Spread Out ▶ Clean Up ▶ Check In</p>

We are relying on every WLC campus community member to make choices that support a healthy and safe campus.

**MASK
ON**



**SPREAD
OUT**



WARRIORS TOGETHER

**CHECK
IN**



**CLEAN
UP**



WISCONSIN LUTHERAN COLLEGE

COMMUNICATION

The WLC administration will continue to collaborate with local health departments to discuss the current state of COVID-19 on campus and in the community as well as any preventative and risk-mitigating action. WLC remains committed to providing thorough and timely communication via email correspondence, the [COVID-19 dashboard](#), and the [COVID-19 webpage](#).

While COVID-19 will continue to impact our campus community, note that a combination of factors, rather than one specific threshold or trigger, will warrant an immediate review and analysis. This may result in the WLC administration, government, and/or a health department initiating a partial or full campus closure.

The President, Provost, Crisis Management Team, or Crisis Communication Team would implement the WLC Crisis Communication process to provide timely notifications to the campus community when appropriate. The Blazecast Emergency Notification System (ENS)/“Warrior Alerts” is used for emergency announcements, which are also posted to our website and social media.

Examples of Thresholds/Triggers for Partial or Full Campus Closure

- Ability to offer essential services
- Availability of isolation housing
- Number of faculty and staff quarantined or isolated

UPDATES TO CAMPUS

The faculty and staff, along with Sodexo and Trinity Home Group (THG) – the college’s food service and facilities management partners – continue to make modifications to the WLC campus to reduce the risk of COVID-19 spread. You will notice some physical changes to the campus environment and the implementation of new safety protocols.

Modifications to Shared Spaces

- Common/shared spaces – like classrooms, student gathering spaces, and meeting rooms – have been configured to support physical distancing. Modifications include reducing the capacities and repositioning and/or removing tables, chairs, furniture, and other fixtures.
- Clear, acrylic dividers have been installed in areas where it is difficult to maintain a 6-foot distance (e.g., Warrior Dining, cashier stations).
- Even with these dividers, individuals are required to wear face coverings/masks unless they are actively eating or drinking.
- Stanchions, signage, and other visual cues will be utilized to help students to keep a 6-foot distance while standing in line at places like Warrior Dining and the Warrior Underground (WU).
- Students will abide by the precautionary strategies identified for shared spaces, including but not limited to Warrior Dining, Student Fitness Center, Sports Performance Center, Time of Grace Center, Warrior Underground, residence hall common spaces (lounges, kitchens, and laundry rooms).
- Some building hours may be changed. Please look for signage on each building.

Cleaning and Sanitizing

- Water bottle filling stations are available.
- Hand sanitizing stations are positioned throughout campus.
- Most public restrooms are now equipped with automatically dispensing paper towels.
- All communal spaces will be cleaned and sanitized frequently.
- Students are expected to clean their residences and their belongings regularly.

Moving About On Campus

- Limit elevator usage whenever possible, and follow capacity guidelines posted in each elevator.
- Directional signage has been posted identifying traffic flow to reduce congestion in hallways, entrances and exits to buildings, and certain areas on campus.
- Access to some buildings may be affected. Look for signage regarding building hours.

Visiting Campus

ADMISSIONS VISITS

The Office of Admissions will continue to meet with prospective students and families on campus. Face coverings/masks will be required during tours. Future students may also schedule a Personal Virtual Visit Experience or take a Self-Guided Virtual Campus Tour. Learn more at wlc.edu/visit.

VISITING A CURRENT STUDENT

Please refer to the Residence Hall Visitors guidelines located on page 18 in the Residence Life section.

OUTSIDE MEETINGS, PROGRAMS, AND EVENTS

Meetings, programs, and events contracted through the Office of Campus Events and Conferences will be evaluated throughout the spring semester.

NOTE: Please refer to the Student Involvement Opportunities section on page 20 for information about events and activities for current students enrolled in the traditional undergraduate program.

COVID-19 PROTOCOLS

Prevention and Risk Mitigation

FACE COVERINGS/MASKS

- All students, faculty, staff, and visitors must wear a face covering/mask indoors or in an enclosed space, even if able to maintain physical distance.
 - *NOTE: Regarding campus worship opportunities specifically, pastors or other individuals sharing God's Word in the REX or Chapel may/may not wear a face covering when they are able to physically distance a minimum of 15 feet or more from others.*
- Students are expected to bring a personal supply of acceptable face coverings/masks to campus.
- Face coverings/masks that are acceptable (must cover both the nose and mouth) include:
 - Properly fitted, tightly woven, and tightly worn cloth face covering (buff/gaiter or bandana).
 - Disposable mask.

- Face shield in conjunction with a cloth face covering, buff/gaiter, or disposable mask.
- N95 or KN95 masks are reserved for healthcare providers and are to be used only when medically necessary.
- Use of a face shield only or any face covering/mask with a one-way valve or mesh is not allowed.
- Face coverings/masks are not required/are optional in these situations:
 - In a private residence or office when guests are not present.
 - Outside and able to maintain physical distance.
- It is acceptable to remove your face covering/mask:
 - When actively eating or drinking in designated spaces.
 - When communicating with someone who is deaf or hard of hearing.
- When physical limitations or medical or mental health reasons preclude the safe wearing of a face covering/mask:
 - The student may request accommodations through the Office of Student Support Services at 414.443.8797. Note that medical documentation may be requested.
 - The student will leverage the WarriorFlex model to access teaching and continue learning (see the Classes and Instruction section on page 13 for details).

PHYSICAL DISTANCING

- COVID-19 spreads through respiratory droplets. Maintain a minimum distance of 6 feet in all directions whenever possible – both indoors and outside.
- Capacity limits have been determined and seating has been configured to support physical distancing in shared spaces.

PERSONAL HYGIENE/CLEANING AND DISINFECTING

- Wash your hands regularly with soap and water for a minimum of 20 seconds or use alcohol-based hand sanitizer.
 - Hand sanitizer can be found in building entryways, and disinfecting wipes and/or disinfecting spray bottles are available in the classrooms.
- Cover coughs and sneezes with elbow or tissue. Then wash hands immediately.
- Regularly clean and sanitize residences and personal belongings.

COVID-19 VACCINATION

- WLC Health Services, in collaboration with our local health department, will provide information regarding the vaccine and distribution when it becomes available.

SELF-MONITORING

- Conduct daily self-health checks, which includes monitoring temperature and COVID-19 symptom development.
 - To monitor and track symptoms, consider downloading a COVID-19 self-screener app such as [#CampusClear](#). The [CDC symptom checker](#) also offers a free COVID-19 screening tool.
- If symptoms develop, do not attend class, work, or participate in any group activities.
- Students should communicate with Health Services within 24 hours regarding symptom development to determine testing necessity, availability, and/or to receive further medical direction.
- If Health Services is closed, resident students who become symptomatic should contact their respective Resident Assistant (RA).

Testing and Contact Tracing

TESTING

- Testing will be administered through Health Services for those who develop symptoms or are determined to be a close contact. The sample will be obtained and sent to the college's lab partner, Wisconsin Diagnostic Laboratories (WDL).
 - Testing will be billed to the student's insurance. If/when a situation related to testing and associated costs arises, the student should work directly with Health Services (414.443.8630) to resolve the matter.
- Students can choose to be tested off-campus, and results (positive or negative) of off-campus testing must be communicated to WLC Health Services.
 - Fees for tests administered off-campus will be the responsibility of the student.

CONTACT TRACING

- WLC along with public health departments will engage in contact tracing.
- Your test result and protected health information, while not disclosed publicly, will be provided to and used by WLC Health Services, the WI Department of Health Services, and the local health department as needed to better understand and manage the COVID-19 outbreak both on campus and in the community.

Tracking, Quarantine, and Isolation

TRACKING

- Students who are directed to quarantine and/or isolate will sign a Release of Information specific to COVID-19 so Health Services can coordinate communication, data, and necessary information with the appropriate personnel both on and off campus.
- Your test result and protected health information, while not disclosed publicly, will be provided to and used by WLC Health Services, the WI Department of Health Services, and the local health department as needed to better understand and manage the COVID-19 outbreak both on campus and in the community.

SELF-QUARANTINE

- Students must self-quarantine when:
 - COVID-19 symptoms are identified through self-monitoring.
 - COVID-19 symptoms are identified and/or confirmed by Health Services or another medical professional.
 - A COVID-19 test sample is obtained, and results are pending.

Close Contact

(As defined by WI Dept of Health Services)

- *Being within 6 feet of someone for 15 minutes total in a day.*
- *Having direct physical contact with someone. (e.g. hug, kiss, handshake).*
- *Having contact with your respiratory secretions. (e.g. coughed/sneezed on, contact with dirty tissue, sharing a drinking glass, food, towels, or other personal item).*

Household

- *The person(s) currently living in and sharing common spaces in your housing unit (house, apartment, suite).*

- Students should communicate with:
 - Health Services within 24 hours regarding symptom development, to determine testing necessity, availability, and/or to receive further medical direction.
 - Professors regarding their need to attend virtually due to symptoms/pending test results.
 - Coach(es) and employment supervisors regarding their absence due to symptoms/pending test results.
- Miscellaneous information:
 - Dining: Students are able to access food from Warrior Dining and/or Brewhaus during low density times, and are to return to their residence to eat.
 - Laundry: Students are able to use laundry facilities, and then should return to their residence until the laundry is complete. Students must sanitize surfaces they come into contact with while utilizing laundry facilities.
 - Cleaning/Sanitizing: Students are expected to clean/sanitize common spaces, especially bathrooms and kitchen spaces.
 - Roommate(s): Keep as much distance as possible from your roommate(s). If possible, move to separate sleeping areas. Wear masks in common spaces such as living room and kitchen.

QUARANTINE

- Students must quarantine if they have been identified as a “close contact” to a person who has been diagnosed with or tested positive for COVID-19. All members of the “household” will need to quarantine due to the sharing of common spaces (ie: bathroom, bedroom, kitchen, etc.)
- Notification and communication expectations:
 - Health Services will notify students if they are identified as a close contact to a COVID-19 case originating within the WLC community.
 - Students must communicate with Health Services if they are notified as having close contact with a COVID-19 positive case.
 - Health Services will establish the quarantine timeline, initiate official WLC communication to necessary faculty/staff, and provide directions to the student regarding the expectations for the duration of their quarantine.
- Quarantine housing:
 - Resident students have the option to remain in their assigned residence or to temporarily move home for the duration of their quarantine.
 - Commuter students must quarantine at their off-campus residence/home for the duration of their quarantine.
- Miscellaneous information:
 - If unsure about potential close contact to a COVID-19 positive case, contact healthservices@wlc.edu or 414.443.8630 for clarification and/or guidance.
 - Quarantine length will be determined by local health department guidelines.

ISOLATION

- Students must isolate when they are diagnosed or have tested positive for COVID-19.
- Notification and communication expectations:
 - Students who were tested on campus will be notified by Health Services if their results are positive.
 - Students who were tested off campus must communicate with Health Services and provide documentation of their positive test result.

- Health Services will establish the isolation timeline, initiate official WLC communication to necessary faculty/staff, and provide directions to the student regarding the expectations for the duration of their isolation.
- Isolation housing:
 - Resident students are required to isolate off-campus if their permanent residence is within three (3) hours from WLC, and if it is safe to do so.
 - Resident students who reside beyond three (3) hours from WLC have the option to isolate at their permanent residence if it is safe to do so.
 - Commuter students must isolate at their off-campus residence/home.
 - Health Services and Residence Life will work with students to provide necessary housing for those who are unable to safely isolate at their permanent residence or because of other unique, extenuating circumstances.

Release and Return

FROM SELF-QUARANTINE

- A student received a COVID-19 test due to having symptoms and has received a negative COVID-19 test result.
 - The student must not be an identified close contact.
- A student received care and/or directives by a medical professional regarding their symptoms and no longer needs to continue to self-quarantine.

FROM QUARANTINE

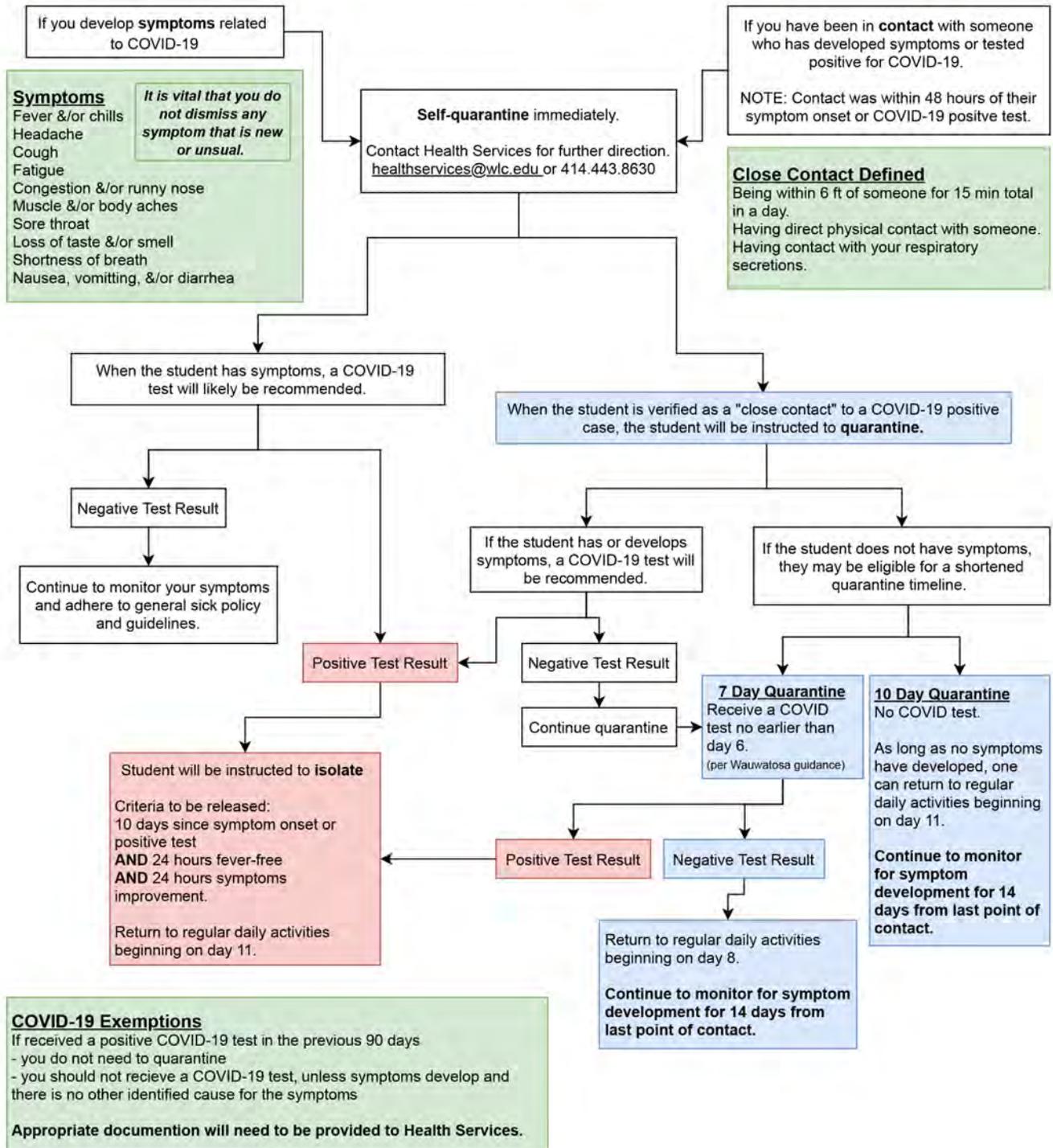
- A student who has been identified as a close contact and is in quarantine will be able to return to the WLC community when criteria have been met.
- Students are released from quarantine with the approval of Health Services and in collaboration with the local health department.

FROM ISOLATION

- A student who has been diagnosed with or tested positive for COVID-19 and is in isolation will be able to return to the WLC community after criteria have been met.
- Students are released from isolation with the approval of Health Services and in collaboration with the local health department.

WLC Health Services COVID-19 Protocol for Students

healthservices@wlc.edu | 414.443.8630



Vulnerable Populations

- Students with chronic health conditions are to provide any recommendations from their health care provider to Health Services, so appropriate risk mitigation strategies can be identified and accommodations/modifications can be determined.
- When physical limitations (e.g. wearing a face covering/mask) or medical or mental health reasons affect one's ability to participate in face-to-face classroom instruction:
 - The student may request accommodations through the Office of Student Support Services at 414.443.8797. Note that medical documentation may be requested.
 - The student will leverage the WarriorFlex model to access teaching and continue learning.

Compliance

EXPECTATIONS

- Out of love for God and love for others, every member of the campus community shall be responsible and accountable for their words and actions and be expected to adhere to the COVID-19 protocols and directives.

NON-COMPLIANCE

- Failure to comply with WLC's Back-to-College Guide/COVID-19 protocols and directives constitutes a violation of WLC's Code of Conduct and is subject to the Student Conduct System and Sanctioning as articulated in the [2020-2021 WLC Student Handbook](#).
- Compliance issues/concerns will be processed and addressed through the proper channel/department (e.g. Academics, Conduct Board, Office of Student Life).

Speak Up!

Report any COVID-19 concern or situation that could endanger a fellow Warrior, the WLC family, or the greater community. The reporting student's identity will be kept confidential.

Email healthservicescovid19@wlc.edu.

International Travel

- Anyone who has traveled or will be traveling internationally is expected to quarantine upon their arrival/return to the United States; be sure to comply with current [CDC guidance](#).
- Resident students who do not have a permanent U.S. address are to contact the [Office of Health Services](#) before arriving so arrangements can be made.

ACADEMICS

Academic Calendar

SPRING 2021

The schedule for the spring semester has been modified to best meet our academic and safety goals and is subject to change.

- First Day of Spring Semester Classes: Monday, February 1, 2021
- No Classes: Tuesday, March 2, 2021

- Easter Break: Wednesday, March 31 (beginning at 3:30 p.m.) through Monday, April 5, 2021 (ending at 4 p.m.)
- Assessment Day: Tuesday, April 13, 2021
- No Classes: Wednesday, April 28, 2021
- Final Exams/Assessments: May 17-21, 2021
- May Commencement: Saturday, May 22, 2021

Classes and Instruction

WLC has implemented the WarriorFlex model, which allows for teaching and learning to take place in a traditional face-to-face classroom setting or through a fully online distance learning format. Many courses will have live video streaming, which provides students with the choice and flexibility in the face of changing guidelines and student needs.

COMMON FOR ALL CLASSES

- Classrooms have reduced capacities and have been configured to support physical distancing.
- Classes will be taught face-to-face and online. While face-to-face is preferred, the online option provides assurance of academic participation should faculty or students be unable to attend class(es) for an extended period of time.
- Learning outcomes will be consistent, regardless of if a class is taught face-to-face or online.
- Classrooms will be cleaned and sanitized regularly, and cleaning products made available for student and/or faculty use.
- Students must refrain from eating during class.
- Students will be allowed to remove their mask briefly to consume a covered beverage.
- When physical limitations (e.g. wearing a face covering/mask) or medical or mental health reasons affect one's ability to participate in face-to-face classroom instruction:
 - The student may request accommodations through the Office of Student Support Service at 414.443.8797. Note that medical documentation may be requested.
 - The student will leverage the WarriorFlex model to access teaching and continue learning.

VARIANCES AMONG CLASSES

- Some classes will have seating for every student for every scheduled class time. These classes will still have an online option should attendance not be possible due to illness, quarantine, or isolation. These classes may or may not have live video capability.
- Most classes with video participation also will be recorded and available for later viewing.
- Some classes will have staggered attendance expectations. In these cases, a live video stream component will be used.
 - An example of staggered attendance requirements would be a MWF class of 30 students in a room with a capacity of 20 physically distanced desks. A different group of 10 students each day would be required to participate via live video, allowing for those in the class to be face-to-face two of the three days.
- It will be necessary for a few classes to be offered fully online. The WLC Registrar will continue updating published course schedules, available on [myWLC](#).

Academic Support

FACULTY OFFICE HOURS

- Faculty will continue to provide office hours using a variety of methods, including face-to-face meetings, video conferencing, phone calls, text messages, and emails.
- Students are encouraged to reach out to faculty for help with coursework, emotional and spiritual support, and collaboration.

ACADEMIC ADVISING

- All students will continue to make use of academic advising for course selections and changes, for declaring majors and minors, and for planning and succeeding in their academic pathways.
- Visits and appointments with faculty advisors are conducted through a variety of technology-enhanced means.
- Most forms (e.g., Add, Drop, and Withdrawal) are available on [myWLC](#) and can be circulated through WLC email upon request.

Advising Tips

- Monitor your progress and review information on [myWLC](#) (login) > Students > Advising.
- Regularly check your WLC (@mail.wlc.edu) email for messages from your advisor and the WLC Registrar.
- Make arrangements with your advisor to have regular and timely meetings (at least twice each semester), and don't hesitate to contact your advisor with any questions related to your academic progress.

TIPS FOR ACADEMIC SUCCESS IN WARRIORFLEX LEARNING

- Have an electronic device for your classes (laptop/tablet/smartphone).
- Set up a [Zoom](#) account using your WLC student email address (firstname.lastname@mail.wlc.edu).
- Attend class face-to-face whenever possible. Live stream is the next best option.
- Contact Health Services if you do not feel well or have symptoms. Do not attend class in person. Follow the directions provided by Health Services.
- Check your WLC email at least twice daily for college communication as this is still the official form of communication for the WLC campus.
- Purchase textbooks and other materials before the first day of class.
- Identify a quiet, distraction-free place for study and video conferences.
- Set a schedule and stick to it. Estimate how much time will be needed each day to meet deadlines and keep up with reading/study assignments.
- Plan to spend a couple of hours in addition to each lecture session studying the material. Be accountable and set weekly goals. Actively participate in all online learning forums.
- Use time management resources, such as a planner or online calendar to keep track of due dates.
- Use available resources.
 - WLC faculty are committed to being accessible. Meet with professors as needed.

Take care of yourself physically, spiritually, and emotionally.

- *Be in God's Word daily.*
- *Maintain healthy social relationships.*
- *Eat balanced meals, and get regular sleep and exercise.*

- Tutoring services are available in person.
- WALI will meet in the Campus Center.
- Openly communicate with academic advisors and coaches.
- Use Skype or Zoom to set up online study groups and invite others from class.

MARVIN M. SCHWAN LIBRARY

Moving About in the Library

- Follow all posted signage regarding identified traffic patterns.
- Allow for physical distancing when entering and exiting classrooms.
- Follow all signage on the lower level, as there is one-way traffic around the floor.
- Stay to the right when going up or down the stairs to maintain physical distancing.

Hand Sanitizer

- Sanitize hands upon entry and before leaving, and after contact with Library staff members at the circulation desk.

Eating and Drinking

- Students must refrain from eating in the Library.
- Masks may be removed briefly to consume a covered beverage.

Furniture

- Do not move furniture in the Library or Library classrooms as they have been appropriately distanced.

Library Tables

- Tables have been labeled with the maximum capacity allowed. If a larger group wants to study together, classrooms will be open and available for use.

Books

- Do not reshelve materials used when browsing in the Library. Put them on the cart near the stairs (upper level), or bring them to the circulation desk to be put away.
- All used items will be set aside and unavailable for 72 hours.

Circulation Desk and Staff

- Service counters will be wiped down, and staff will sanitize between each patron to promote the health and safety of patrons and Library employees.

Public-Use Computers

- Shared computers will be available to access programs such as ChemDraw, Maple, SPSS, and more.
- Disinfectant wipes are available near the Library circulation desk so students may wipe down computer keyboards before and after use.

Academic Experiences

- Laboratory experiments and some clinical simulations may necessitate closer proximity than 6 feet to an instructor or other students. In these situations, exceptions to the 6 feet minimum distancing guideline will be permitted if students wear full personal protective equipment (PPE), including face coverings/masks, gloves, and eyewear or face shields for the duration of the exercise.
- Clinical experiences and internships are managed by the hospital or employer hosting the intern. Fulfillment of these experiences is based on their respective COVID-19 mitigation plans and will be considered on a case-by-case basis.

- Clarification of the definition of exposure for individuals who are caring for COVID-19 positive or suspected positive patients in a healthcare setting:
 - During clinical experiences as part of the nursing curriculum, nursing students will not be assigned to COVID-19 positive or suspected positive patients. However, it is understood that both students and faculty work in healthcare settings outside of their roles as student or faculty at WLC, and in the course of their employment duties, they may be assigned to care for a COVID-19 positive or suspected positive patient. If the individual is wearing PPE per healthcare setting guidelines when caring for a COVID-19 positive or suspected positive patient, the individual is not considered to have had an exposure incident. In these specific situations, the individual does not need to follow WLC Health Services quarantine guidelines, but the individual is responsible for self-monitoring for symptom development. If symptoms develop, contact WLC Health Services.

Visual and Performing Arts

CHORAL MUSIC

- Private choir auditions will be held from January 31 through February 3, 2021. Final choir rosters will be posted on February 3.
- An adapted approach to choral ensembles will be implemented for the spring semester. Singers will be required to wear masks and observe widely spaced personal distancing in rehearsals and performances. Recording sessions will be scheduled throughout the semester, with the possibility of a culminating live performance in early May.
- Please contact the Director of Choral Activities, Dr. James Nowack (james.nowack@wlc.edu), with questions.

BAND AND INSTRUMENTAL ENSEMBLES

- Ensembles will meet for full-group rehearsals while utilizing masks and physical distancing.
- Ensembles will rehearse for 30 minutes, take a break to allow for proper air exchange, then rehearse for an additional 30 minutes.
- All wind instruments (with the exception of flutes) will use a bell cover on their instrument.
- Brass players will supply their own “spit-spots” to collect condensation during rehearsal.

VISUAL ARTS

- Faculty members are embracing technology and using tools to connect with students directly.
- WLC Fine Arts students will learn and be adaptive, sharing their passion for the Fine Arts with old, new, and ever-changing processes.

THEATRE

- Face-to-face instruction will continue as scheduled, including performance classes.
- The Theatre Department will continue to explore how to safely produce shows onstage (indoors or out) or by video while honoring all federal, state, local, and campus protocols.

Adult Degree Completion and Graduate Students

- Students enrolled in the Adult Accelerated Degree Completion or Graduate programs are expected to follow the WLC campus directions and protocols outlined in this Guide and commit to live as **WARRIORSTOGETHER**. For details, please read the various sections throughout this Guide.

- An ADC/AGS student who is a designated close contact or confirmed positive case must contact Jon Flanagan, Executive Director of Human Resources, at jon.flanagan@wlc.edu or 414.443.8826 for additional direction.

STUDENT LIFE

Residence Life

SPRING 2021 MOVE-IN

- Move-in for the spring 2021 semester will be done via sign-up.
 - Move-in will begin at 8 a.m. on Friday, January 29 and continue through Sunday, January 31. You will be given the opportunity to sign up for a date and time. Sign-up links will be emailed to all returning resident students on Monday, January 11 and remain open through January 14.
 - Students who are returning to WLC from greater than 300 miles from campus will be given early access to sign up. Links will be shared with these students via email on Friday, January 8.

SPRING 2021 MOVE-OUT

- Spring 2021 housing closes to all students at 12 p.m. on Monday, May 24. Students should watch for more communication from Residence Life in March about summer housing availability and the reservation process.

TRAINING AND EDUCATION

- All staff members within residential communities have been trained on how to handle a suspected case of COVID-19.
- Residential staff have access to contactless thermometers and will promote daily self-health checks.
- Health, wellness, and infection prevention education materials are posted throughout residence facilities and around campus.

ISOLATION HOUSING

- Resident students are required to isolate off-campus if their permanent residence is within three (3) hours from WLC, and if it is safe to do so.
- Resident students who reside beyond three (3) hours from WLC have the option to isolate at their permanent residence if it is safe to do so.
- Commuter students must isolate at their off-campus residence/home.
- Health Services and Residence Life will work with students to provide necessary housing for those who are unable to safely isolate at their permanent residence or because of other unique, extenuating circumstances.

PERSONAL PROTECTIVE MEASURES

- Face coverings/masks are required while indoors or in enclosed spaces, even if able to physically distance.
 - Face coverings/masks are not required in assigned residences or in the presence of a roommate(s) or suitemate(s) unless a guest is present.

- A residence is the student's personal unit (bedroom and bathroom in Stimac and Fischer Halls; apartment in Aspire; campus-owned apartment or house).
- Suitemates are the individuals with whom a bathroom is shared (applies to Fischer and Stimac Halls only).
- Lobbies, lounge areas, and laundry rooms in all residence halls, and communal kitchens in Stimac and Fischer halls are considered public areas, and face coverings/masks are required.

CLEANING AND DISINFECTING

- Cleaning and sanitation of high-touch surfaces in communal areas will continue.
- Students should adopt frequent and thorough cleaning practices within their residences.
- Students must regularly launder their face coverings/masks, clothing, towels, and bedding.
- Students must engage in proper hand hygiene and respiratory etiquette.

PHYSICAL DISTANCING AND CAPACITIES IN SHARED SPACES

- Capacities have been determined, and seating has been configured to support physical distancing.

RESIDENCE HALL VISITORS AND ACCESS

- WLC campus housing is closed to all guests outside the WLC residential community, including WLC commuters.
- Each residence can host up to two (2) guests total during visitation hours.
 - Guests must be current WLC resident students.
 - All students in the residence must wear a mask when guests are present.
 - Maintain a 6-foot distance from each other.
 - The two (2) guests invited into a residence must be agreed upon by all roommates (if applicable).
- No overnight guests will be allowed.
- Additional meeting and study spaces have been identified in the following places: Treffert Commons (located in Generac Hall), Center for Arts and Performance (Atrium area), Recreation Complex (REX), Campus Center, and Warrior Underground.

PRACTICE AND STUDY ROOMS

- Practice and Study Rooms in Stimac and Fischer Halls can be reserved through the Office of Events and Conferences during open hours of the residence hall.
- The classrooms in Stimac and Fischer Halls will close at 5 p.m. to all students who are not residents of that respective hall.
 - Groups/clubs with members who live in a different on-campus residence or are commuter students are asked to find alternate meeting locations.

Commuter Life

- Monitor symptom development and report to WLC Health Services.
- WLC campus housing is closed to all guests outside the WLC residential community, including WLC commuters.

- Meeting and study spaces have been identified in the following places: Treffert Commons (located in Generac Hall), Center for Arts and Performance (Atrium area), Recreation Complex (REX), Campus Center, and Warrior Underground.
- Reserve a commuter locker online.
- Add refundable Warrior Dollars to the Warrior OneCard (student ID) at the Automatic Deposit Machine in the Campus Center or in the Business Office.
- Virtual student events will be available during evening hours.
- Store a beach towel, extra blanket, and/or collapsible lawn chair (chair-in-a-bag) in personal vehicles for events and meetings that may be held in a variety of spaces and environments.
- Keep an extra face covering/mask and hand sanitizer available in vehicle/backpack/locker.
- When using public transportation, consult [CDC guidance](#) on preventative strategies.

Campus Ministry

CHAPEL SERVICES

- Chapel services will be held in the Recreation Complex (REX) as follows:
 - 10 a.m. on Mondays, Wednesdays, and Fridays.
 - 11 a.m. on Tuesdays and Thursdays.

SUNDAY WORSHIP

- Sunday Worship will be held in the Recreation Complex (REX) at 10 a.m.

VESPERS

- There will be a Vespers evening prayer service at 9:25 p.m. in the Chapel on Wednesdays.
 - Students will need to sign-up to attend; the maximum capacity is 75.

Health Services

Students with non-urgent concerns should make an appointment for medical or counseling services. Email [Health Services](#) or call 414.443.8630. In a medical or mental health emergency, dial 911.

MEDICAL SERVICES

- Students can utilize Health Services for a variety of medical needs.
- Appointments can be made by calling 414.443.8630 or emailing [Health Services](#).
- Before the appointment, students will complete a triage form to assess for COVID-19 symptoms.
- Designated spaces have been identified to separate students who have COVID-19 symptoms from other students.

MENTAL HEALTH SERVICES

- Christian Family Solutions (CFS) will continue to provide counseling services.
 - Appointments are available on-campus, in a local clinic, or via secure video connection.
 - To make an appointment email [Health Services](#) or text "WLChelp" to 484848.
 - Students can access a 24/7 crisis line: 1.800.438.1772, option 1.

Student Involvement Opportunities

PLAN AHEAD

- Registration may be required due to capacity limitations. Make every effort to attend, or communicate if you are not attending so others may have the opportunity to attend.
- The Student Involvement Calendar is regularly updated and should be reviewed as events, etc. are subject to change.
- Bring a face covering/mask and hand sanitizer.
- Dress for the weather (e.g. winter coats, weather resistant boots, winter hat, gloves/mittens, microfleece, layers, umbrella, etc.).
- Bring an extra blanket and/or collapsible lawn chair (chair-in-a-bag) for events and meetings that may be held in various spaces/environments.

COMMUNICATION

- Student involvement opportunities will occur in a variety of formats.
 - Check WLC email accounts daily for updated event and registration information.
 - Follow WLC Student Programming accounts on social media.
 - Monitors will display involvement opportunities, reminders, and other information.

STUDENT EVENT INFORMATION

Virtual Events

- Information about virtual involvement opportunities will be sent through email, posted on Student Programming social media accounts, and listed on [myWLC](#) in the Student Announcements section.
- Guest speakers and artists facilitating and participating in any virtual student involvement opportunity must be approved. The approval process begins by filling out the space reservation form.
- Etiquette for attending and participating in virtual events will be provided.

On-Campus

- Participation in on-campus events hosted at WLC is limited to the WLC community until further notice.
- **WARRIORSTOGETHER** practices and protocols must be followed at all involvement opportunities.
- Students should self-monitor for COVID-19 symptoms and must not attend if feeling unwell. Students must then communicate with Health Services.
- Planning an on-campus event:
 - The approval process begins by filling out the space reservation form.
 - Room capacities have been adjusted and must be followed.
 - Furniture may not be moved.
 - Event times and dates may be adjusted to accommodate multiple sessions to allow for maximum student participation.
 - Invited guests to campus who are assisting in facilitating any student involvement opportunity must be approved and follow WLC protocols and guidelines.

- Student leaders must be prepared to present health and safety accommodation plans that will be made for their student- or organization-led event.
- Planning assistance will be provided by [WLC Student Programming](#).

Off-Campus

- Participation in off-campus events hosted by WLC is limited to current members of the WLC community until further notice.
- **WARRIORSTOGETHER** practices and protocols must be followed at all involvement opportunities.
- Students should self-monitor for COVID-19 symptoms and must not attend if feeling unwell. Students should then communicate with WLC Health Services.
- Planning an off-campus event/program:
 - Any program must be approved in advance by contacting student.programming@wlc.edu.
 - Off-campus organizations partnering with WLC for student events will have qualified health and safety plans in place.
 - Transportation to events will support physical distancing and travel requirements.
 - Participating in off-campus events may require additional safety precautions, as required by the specific outside organizations.
 - Planning assistance will be provided by [WLC Student Programming](#).

Intramurals and Recreation Programs

- Every effort will be made to offer Intramural and Recreation Programs that may include events, sports league play, and one-day tournaments.

Dining And Food Service

- Physical distancing measures and traffic-flow patterns have been identified and are posted in all dining and serving areas.
- Serving stations and menus will be designed to provide quick-service options, allowing guests to get in and out of the area as efficiently as possible.
 - Many self-serve items will become “grab and go.”
 - Disposable paper goods will be used to enhance accessibility, health, and safety.
 - Food service will not be available in Treffert Commons (due to low volume in fall 2020).
- Residence Life and Sodexo will coordinate meal service and delivery for students in isolation housing on campus.
- Capacity in the serving and dining areas will be monitored.
 - For additional seating options, students are encouraged to use the Warrior Underground, go outside when weather permits, or take meals back to their residences.
- Clear, acrylic dividers have been installed in the cafe serving areas, on dining tables, etc. Do not move the dividers or chairs.
- All high-touch areas throughout the retail space, dining, and seating areas will be disinfected regularly throughout the day.

Student Employment

- All student employees should sanitize their work stations and/or equipment at the start and end of all work shifts.

LOOKING FOR A CAMPUS JOB?

- Job openings and the online application are listed on myWLC (login) > Campus Life > Student Employment.
- Applications for spring employment are accepted starting January 1.
- If you have not worked on campus before:
 - The Student Employment Office will send you required employment forms after you apply for a job.
 - Bring one form of original identification [original social security card, passport, or original (or certified) copy of birth certificate] to campus.
 - Submit the required employment forms and show original identification to the Human Resources Office in B109 before starting work.

Off-Campus Travel

To limit the risk of contracting COVID-19 and spreading it, students should refrain from non-essential off-campus travel and gatherings. If it is essential to travel off-campus, adhering to **WARRIORSTOGETHER** behaviors is crucial.

Warriors Athletics

SPORT RETURN TO CAMPUS

General Notes

- WLC intends to have all WLC athletic teams engage in outside competition this spring.
- The NCAA has guidelines, and the WLC Athletic Department is committed to following them. Changes to these guidelines may affect testing protocols and how sports are conducted in the spring.
- The Northern Athletics Collegiate Conference is committed to providing a great student-athlete experience in a safe environment and has created conference schedules for the spring. All schedules are subject to change and are updated regularly on the [athletics website](#).

Athlete-Specific Notes

- Student-athletes are accountable for modeling **WARRIORSTOGETHER** behaviors.
- Student-athletes may “opt out” of athletic participation in the spring by connecting directly with the head coach.
- All student-athletes will follow COVID-19 testing protocols in accordance with NCAA guidelines. Additional testing may be determined by the WLC administration.
- Student-athletes should expect to receive communication from their respective coach and/or the WLC Athletic Department concerning their return to campus, practice and competition schedules, and other details.

RECREATION COMPLEX (REX) ACCESS

NOTE: Hours are subject to change. See signage or [visit our website](#) for current hours as well as vacation/break schedules.

Student Fitness Center (B-Level)

- Capacity has been reduced in order to comply with local health department guidelines.
- Student Fitness Center hours:
 - Monday-Thursday: 7 a.m. to 10 p.m.
 - Friday: 7 a.m. to 7 p.m.
 - Saturday: 7 a.m. to 3 p.m.
 - Sunday: 10 a.m. to 10 p.m.

Sports Performance Center (SPC) (P-Level)

- The SPC requires training before use.
- Capacity has been reduced by 50% to 20 users maximum.
- Sports Performance Center hours:
 - Monday-Thursday: 11 a.m. to 2 p.m. and 8 to 10 p.m.
 - Friday: 11 a.m. to 2 p.m.
 - Saturday: 9 a.m. to 12 p.m.
 - Sunday: 10 a.m. to 2 p.m.

Time of Grace Center (Gymnasium)

NOTE: Hours will change based on athletic events.

- Students must check-in at the B-Level prior to use.
- Time of Grace Center hours:
 - Monday-Thursday: 12 to 2 p.m. and 8 to 10 p.m.
 - Friday: 12 to 2 p.m.
 - Saturday: 9 a.m. to 3 p.m.
 - Sunday: 10 a.m. to 5 p.m.

Mortell Family Golf Center (B-Level)

- Students must check-in at the B-Level prior to use.
- Capacity is limited to 4 golfers at a time.
- Weekly “open golf” schedules will be posted.

Access to all REX facilities requires:

- Students must show their Warrior OneCard (student ID)
- Complete a COVID-19 screening.
- Face coverings/masks must be worn.
- Physical distancing of 6 feet must be maintained.