

WISCONSIN LUTHERAN COLLEGE

DIPLOMA REPLACEMENT FORM

LAST NAME

FIRST NAME

ID# or SOCIAL SECURITY NUMBER

EMAIL ADDRESS

PHONE NUMBER

DATE OF BIRTH

GRADUATION DATE

DEGREE EARNED

NAME AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA

NOTE: The name on your diploma must include your legal first and last name. If the name you want on your diploma does not match the name on your official academic record, you must ALSO submit one of the following legal documents: marriage license/certificate, court order, divorce decree, adoption paper, passport/permanent visa, or social security card.

MAIL MY DIPLOMA TO:

NAME (IF DIFFERENT THAN ABOVE)

STREET ADDRESS

CITY

STATE

ZIP

1. The charge for a replacement diploma is \$15.00. Wisconsin Lutheran College cannot accept credit or debit cards for payment. Make a check or money order payable to: Wisconsin Lutheran College.
2. Submit this completed form and payment to: *Wisconsin Lutheran College
Office of the Registrar
8800 W Bluemound Road
Milwaukee, WI 53226*
3. The requested duplicate/replacement diploma will be mailed to the requested address in 3-4 weeks from receipt of the request form.
4. I am requesting a replacement diploma from Wisconsin Lutheran College. I understand that this replacement diploma may not have the original signatures. I request that a duplicate/replacement diploma be sent to the address above and have included payment with this form.

PRINT STUDENT NAME

STUDENT SIGNATURE

DATE

DATE APPROVED BY REGISTRAR'S OFFICE: