



Position Description

Position Title:	Faculty
Department:	Communication
Reports to:	Department Head of Communication
FLSA Status:	Exempt
Called Position:	Yes-Faculty
Revised:	March 2024

Job Summary: This full-time faculty member will have an appointment in the Communication department. Rank in the professor or lecturer track is open and will be determined based on credentials and experience of the candidate. The faculty member will be responsible for developing and teaching introductory through advanced courses in Communication, potentially develop new courses, general curricular oversight, and assessment of student outcomes. The candidate will also be expected to contribute to student advising, mentoring, and recruiting. Ability to contribute to curricular development, course scheduling, departmental budget planning, and assessment will be valued. Service to one's department, school, college, and/or broader community is also part of all full-time faculty positions.

Core Accountabilities:

- Assist in the execution of the vision and strategies to grow the Communication department.
- Maintain and adjust course offerings in Communication, to stay competitive with peer institutions.
- Demonstrate potential for excellence in teaching and mentoring students.
- Faculty in the professor track are expected to engage in original research.
- Faculty in both the professor and lecturer track will have the expectation of service to the Communication Department, WLC, and the community based on need and the skill set of the faculty member.

Primary Responsibilities:

- Maintain an annual teaching load of 24 credits (professor track) or 30 credits (lecturer track) that includes course work in all areas of Communication.
- Collaborate with colleagues on departmental projects and tasks related to the daily activities of the department.
- Assist in recruitment and marketing for the Communication programs and related majors.
- Advise and mentor Communication students and assess program outcomes.

REQUIREMENTS

Knowledge, Skills, and Abilities:

- Excellent organizational and communication skills; proven verbal, written and presentation skills; and the ability to communicate effectively with a variety of audiences that include internal and external partners such as students, faculty, staff, and administration using judgment and professionalism in each situation.
- Ability to build constructive working relationships and function collaboratively and cooperatively as a member of a team to support and contribute to the college's success.
- Goal driven with the desire to work in a fast-paced team environment and manage multiple responsibilities.
- Demonstrated ability to use a personal computer and various software packages such as Microsoft Office, Zoom, and learning management software (e.g. Canvas, eLearning)



Education and Experience:

- Master's degree required; doctorate encouraged in Communication or a related field
- Supervision of students and/or teaching experience is preferred.
- Encouraged contribution to the academic community by publishing research, attending conferences, and/or maintaining an active status within the academic community.
- Ideal candidate possesses experience with college academic programs, policies, and outcomes, with a Christian education worldview.

WELS/ELS membership is required with demonstrated experience and passion in serving others with respect of all others as God's creation, in alignment with and desire to support WLC's mission and ministry values in accordance with WLC's Christian code of conduct. Expected to actively pursue synodical certification and completion within six (6) years unless candidate already holds an active call with WELS/ELS.