



## Position Description

Position Title: Faculty  
Department: Education  
Reports to: School of Education Directors  
FLSA Status: Exempt  
Called Position: Yes/Faculty  
Revised: November 9, 2023

**Job Summary:** This full-time faculty member will have an appointment in the School of Education. Rank in the professor or lecturer track is open and will be negotiated based on credentials and experience of the candidate. The faculty member in Education will be responsible for developing and teaching the proposed courses in the Education program, curricular oversight, assessment of student outcomes, and supervising clinical students and student teachers. Teaching responsibilities may include a variety of courses with an emphasis on educational psychology and effective teaching methods. The candidate will also be expected to contribute to student advising, mentoring and recruiting. Ability to contribute to curricular development, course scheduling, School of Education planning and assessment will be valued. Service to the college, and broader community is also part of all full-time faculty positions.

### Core Accountabilities:

- Assist in the execution of the vision and strategies of the School of Education as a state-approved Educator Preparation Program.
- Provide input on course content and clinical-student feedback in compliance Wisconsin Department of Public Instruction requirements.

### Primary Responsibilities:

- Maintain an annual teaching load of 24 credits in the School of Education primarily in the undergraduate program with some possible assignment in the EDU graduate program as needed.
- Advise and mentor School of Education students and assess program outcomes.

## REQUIREMENTS

### Knowledge, Skills, and Abilities:

- Excellent organizational and communication skills; proven verbal, written and presentation skills; and the ability to communicate effectively with a variety of audiences that include internal and external partners such as students, faculty, staff, and administration using judgment and professionalism in each situation.
- Ability to build constructive working relationships and function collaboratively and cooperatively as a member of a team to support and contribute to the college's success.
- Goal driven with the desire to work in a fast-paced team environment and manage multiple responsibilities.
- Demonstrated ability to use a personal computer and various software packages such as Microsoft Office, Zoom, and learning management software (e.g. Canvas, Moodle, eLearning, etc), with knowledge of Jenzabar database and reporting being a definite plus.

### Education and Experience:

- Master's degree required; doctorate preferred.
- Master's or doctoral course work in educational areas that align with teaching assignments.
- Teaching experiences at elementary and/or middle school levels.
- A strong record of teaching and leadership experiences.
- Experiences with professional learning communities, teacher supervision and growth, and curricular development are a plus.



WELS/ELS membership is required with demonstrated experience and passion in serving others with respect of all others as God's creation, in alignment with and desire to support WLC's mission and ministry values in accordance with WLC's Christian code of conduct. Expected to actively pursue synodical certification and completion within five (5) years unless candidate already holds an active call with WELS/ELS.