

This form is to be filled out and returned to the Business Office (A103) one semester prior to the expected date of graduation. If any changes occur, a new form must be filed. After the application is filed, a degree verification will be sent before the start of the student's final semester, indicating remaining requirements to be completed.



APPLICATION FOR GRADUATION

1. **PRINT NAME EXACTLY AS IT IS TO APPEAR ON THE DIPLOMA**

First Middle (Full or Initial) Last

2. **HOMETOWN** _____ **STATE** _____

3. **MAILING ADDRESS**

STREET _____

CITY, STATE, ZIP _____

PHONE NUMBER _____

4. **FOR WHICH OF THE FOLLOWING DEGREES ARE YOU A CANDIDATE?** B.A. _____ B.S. _____

5. **MAJOR #1** _____ **MAJOR #2** _____

EMPHASIS _____

EMPHASIS _____

MINOR #1 _____

MINOR #1 _____

6. **WHEN DO YOU EXPECT TO COMPLETE YOUR DEGREE REQUIREMENTS?** _____

Month

Year

7. **DO YOU PLAN ON PARTICIPATING IN COMMENCEMENT?** _____

- PLEASE RETURN FORM TO THE BUSINESS OFFICE WITH \$50 GRADUATION FEE
- THE \$50 GRADUATION FEE CAN BE PAID WITH APPLICATION OR ADDED TO THE STUDENT'S ACCOUNT
- PLEASE BE AWARE THAT FINAL TRANSCRIPTS WILL NOT BE RELEASED UNTIL ALL FINANCIAL OBLIGATIONS ARE MET WITH THE COLLEGE.

SIGNATURE _____

DATE _____