

FREQUENTLY ASKED QUESTIONS • 2017-2018 ON-CAMPUS PARKING FOR COMMUTERS

Are freshmen and transfer students who are commuting able to obtain an on-campus parking permit?

Yes. Freshmen and transfer students who will be commuting to WLC are able to obtain a parking permit for the Parking Center located at 8701 W. Wisconsin Avenue (directly east of the Recreation Complex).

Are there time restrictions on when commuter parking permits are valid?

Yes. Commuter parking permits are only valid between 6:00 a.m. and 2:00 a.m. (overnight parking is not permitted).

What documents will I need to submit to apply for a commuter parking permit?

Students must submit the following two pieces of documentation:

1. A completed parking permit application (the application can be found at www.wlc.edu/parking).
2. A copy of your vehicle registration (a new copy must be submitted each year).

Where do I submit the above documentation?

There are three ways to submit your application AND vehicle registration:

1. Email them to jessica.schmude@wlc.edu,
2. Fax them to 414.443.8883, or
3. Drop them off in the Trinity Home Group office located at 8725 W. Wisconsin Avenue (in the lower level of the Recreation Complex) during regular business hours (Monday-Friday, 8:00 a.m. to 4:30 p.m.).

What is the cost associated with a commuter parking permit?

The parking permit is free. However, there is a \$5.00 registration fee to register a vehicle in order to obtain a permit.

How do I pay the \$5.00 vehicle registration fee?

All registration fees will be billed to the student's account (payment will not be accepted up-front for this fee).

How do I gain access to the Parking Center?

The Parking Center is equipped with a gate that allows access via your Warrior OneCard. Access will be added to your Warrior OneCard once you pick up your commuter parking permit.

Once I've submitted the necessary documents to obtain a commuter parking permit and have been approved, where do I pick up the permit?

All parking permits are distributed in the Trinity Home Group office located at 8725 W. Wisconsin Avenue (lower level of the Recreation Complex). They can be picked up during regular business hours (Monday-Friday, 8:00 a.m. to 4:30 p.m.).

How long are commuter parking permits valid?

Commuter parking permits are valid for the academic year for which they were issued. Students must reapply each academic year for a new permit.

Could I be denied a commuter parking permit or have it revoked?

Yes. Failure to comply with the regulations outlined in WLC's Motor Vehicle Policy (found at www.wlc.edu/parking) may result in your parking permit application being denied or your previously issued parking permit being revoked.