

July 7, 2017

Dear Student and Parent(s),

Your first tuition statement is enclosed. Your tuition statement is also hosted online as an E-Bill (available July 8). All future statements will be available in the online E-Bill format. The enclosed tuition statement is the only mailed statement you will receive.

## ACCESSING YOUR E-BILL

**STUDENT:** Log in to your [my.wlc.edu](http://my.wlc.edu) account and select the MY ACCOUNT tab, then click GO TO CASHNET to view your E-Bill. To authorize an additional user (e.g. parent) access to your E-Bill, click the PARENT PINs link.

**PARENT:** Once your student has established you as an Authorized User and you have a user ID and password, go to [commerce.cashnet.com/wlcpay](http://commerce.cashnet.com/wlcpay) and log in. Once logged in, the panel containing your student's E-Bill and E-Pay information will be displayed. Please keep in mind that passwords are case sensitive. If you cannot log in because you have forgotten your user ID and/or password, you must have your student reset your password.

An online guide with detailed steps for log in can be found at [wlc.edu/wow](http://wlc.edu/wow).

## FINANCIAL AID

Your tuition statement indicates financial aid if you have completed all necessary forms, been given an award package and have accepted the award online. If financial aid is not included on your statement, please confirm acceptance of your aid at [my.wlc.edu](http://my.wlc.edu) by clicking on the "myFinancialAid" link on the left side of the home page.

## WORK STUDY

Work-study does not reduce the amount listed on your tuition statement. Instead, you will receive payment via direct deposit to your bank account for the hours you work throughout the year.

## LOANS

Loan dollars will NOT show on your statement until the funds have been accepted on your financial aid award. All loans should be accepted online prior to the August 1 payment deadline. If you intend to use a Federal Direct PLUS Loan, and you do not see the loan on the bill, you will need to start the application process at [wlc.edu/fa/loans](http://wlc.edu/fa/loans). Additional loan options can also be found at this website.

## MEAL PLAN OPTIONS

Students had the opportunity to pick a meal plan when they registered for classes. However, changes to meal plans can be made prior to September 11. Visit [wlc.edu/food](http://wlc.edu/food) for more details on meal plan options, as well as how meal swipes and meal points may be used throughout campus.

## PAYMENT PLANS

2 PAYMENT PLAN: Entire semester balance due in full by August 1 for fall and January 10 for spring.

4 PAYMENT PLAN: This plan allows you to spread each semester's payments over two months. Payments must be received on or prior to the stated due dates:

- Fall Semester: August 1 and October 1
- Spring Semester: January 10 and March 1

8 PAYMENT PLAN: This plan allows you to spread each semester's payments over four consecutive months. Payments must be received on or prior to the stated due dates:

- Fall Semester: August 1, September 1, October 1, and November 1
- Spring Semester: January 10, February 1, March 1, and April 1

## PAYMENT OPTIONS

Payments can be made online via CASHNet E-Pay (E-Check or Credit/Debit Card), or with a check mailed to the business office.

**E-CHECK (PREFERRED PAYMENT METHOD):** Payment can be made conveniently online via CASHNet E-Pay with your bank's routing number and your bank account number. This method of payment is not subject to a service charge.

**CREDIT/DEBIT CARD:** At this time, credit/debit cards are only accepted via the CASHNet E-Pay process. Credit/debit card payments are subject to a 2.75% service charge.

**CHECK:** Checks may be mailed to the following address:

Wisconsin Lutheran College  
ATTN: Business Office  
8800 W Bluemound Road  
Milwaukee, WI 53226

## FINANCE CHARGE

Please note that a finance charge in the amount of one and one-half percent (1.5%) per month will be added to all delinquent accounts.

## FURTHER QUESTIONS

If you have any questions regarding your tuition statement, payment plans, or payment options, please contact Nancy Meyer in the business office at 414.443.8855 or [nancy.meyer@wlc.edu](mailto:nancy.meyer@wlc.edu). Questions regarding financial aid awards and loans should be directed to the Financial Aid Help Desk at 414.443.8856.