

**A. One Administrative Person**

1. What type of in-service activities do you offer teachers?
2. What kind of topics do you discuss?
3. Do you require teachers to take a particular number of credits each year/summer?
4. What is the average number of classes and preps each teacher teaches?

**B. Guidance Counselor**

1. What type of programs, seminars, and presentations do you use to expose students to various careers?
2. What do you do for students who have problems with drugs, alcohol, etc.?
3. What do you do for students who are failing school?
4. What do you do for students who undergo truancy?
5. What type of help do you offer students in class scheduling?
6. What type of help do you offer students in choosing a college?
7. What type of help do you offer students in getting a job after/during high school?

**C. Administrative Staff Member**

1. What does the community want most in education?
2. How do you communicate the problems and successes of the school to the community?
3. Do you feel that parents are involved in a positive way in the education of their children?
4. Have parents expressed problems which the school could take measure to correct?
5. Is the school board supportive of education in a general way or more concerned about cutting taxes?
6. How is your school assisting students socially and individually to be responsible for themselves and helpful in the community?
7. Are the majority of teachers happy with their jobs (in your opinion)?
8. Do majority of the teachers have good classroom rapport/control for good conditions for learning to occur?
9. Are your teachers student-centered?
10. Are your teachers secure in their jobs and willing to take classes to improve themselves?
11. How do you promote a friendly relationship with teachers and encouragement and feedback?
12. How does the community accept instruction of moral values in the classroom?
13. What is a typical day like for you?
14. How do you handle the consequences of rule-breaking, such as truancy, violence, drugs, etc.?
15. How do you evaluate your effectiveness in getting new ideas or improvements across to teachers, students, and the community?
16. Is climate here democratic, authoritarian, or free? Explain.

17. How do you feel the school can encourage students to have occupational goals early?
18. What do you feel is the most important social problem facing schools today?
19. Do you have any ideas for better communication and coordination of elementary, junior high, or middle and high school teachers for the benefit of the students' continuous skill development?
20. In what ways is remedial help brought to students who are lacking in some skills?
21. How are reading and language incorporated into the various subjects?
22. What is the school doing to encourage creative efforts and unique talents?
23. Do you believe that it is essential to cover all the textbook material or to go back to master problem areas?
24. What are your favorite ways to motivate students who lack interest in your subject?
25. How do you encourage creativity?
26. Do you use mastery learning in your unit planning (writing the test first and not grading until proficient)?
27. What do you expect of minority students? How do you influence them?
28. How do you feel a teacher should dress in the classroom?
29. Do you believe in reading student records prior to beginning the school year? Why or why not?
30. What do you do to improve the classroom itself for the learning environment you desire?
31. In what ways are you appreciated?

**D. Teacher**

1. What do you like most about the age level of the students in your classes?
2. What is the most difficult problem with the age level of your students?
3. How do you feel you are dealing with this problem?
4. What are your favorite methods of classroom management?
5. What would you advise a new teacher to avoid in his relationships with administration, faculty, students, staff, and community?
6. How do you spend your organization time most effectively?
7. What ideas do you have for better teaching and learning which you have implemented in your classroom?
8. Have you ever shared your ideas with the public through seminars, articles, or group discussions? If so, how?
9. How much time is used outside the school day for correcting papers, and developing plans, classes, or periodical reading?

10. What do you believe are the goals of education?
11. What do you feel are the best ways to achieve these goals?
12. Are you able to relax and do what you feel is best for your students, or do you feel that you must impress the public, the administration, or use the traditional methods of the past (how much freedom do you have to implement as needed)?
13. Are you happy to go to work every day? Do you feel that what you are trying to accomplish is successful?
14. What responsibilities do you have in deciding the curriculum to be used?
15. How do you introduce moral values to your students?
16. What do you do to become better acquainted with your students as individuals?
17. What is the procedure for using school personnel, such as guidance counselors, social workers, psychologists and speech therapists, when needed, to help students?
18. What is being done for special students that are below or above average?
19. How do you communicate success or problems to parents?
20. What do you do to vary your teaching methods to include the different ways students learn?
21. Do you use the right brain/left brain theory in your preparation?
22. Which method of presentation works best for you (lecture, discussion, small group activity, silent reading time, etc.)?

#### **E. Support Staff Member**

1. What is the school district's philosophy of education?
2. What is your personal philosophy of education?
3. What do your duties include?
4. What type of contact do you have with the students?
5. What do you see impeding learning in this school?
6. What do you consider to be the major problem facing educators today?
7. If your son/daughter were considering teacher education, would you encourage or discourage? Why?

#### **F. Support Personnel**

1. What do your duties include?
2. How much contact do you have with the students?
3. What are the students like? Are they respectful?
4. Are the students messy?
5. Do the teachers treat you with respect?
6. Are they as clean or messy as the students?
7. Do you feel that you make a difference to this school?
8. How do the teachers relate to the students?
9. Do the teachers offer each other support?
10. What do you consider to be the major problem facing educators today?
11. In what ways do you contribute to a student's positive attitude toward learning?
12. If your duties were not performed, what would be the problems either students or educators would face?
13. Since you have been employed by this school, have you seen any major changes either in the type of students or the educators?
14. Were you employed at any other schools previously? If so, how do the students and instructors of this school

- differ from where you were previously employed?
15. If your son/daughter were considering teacher education, would you encourage or discourage? Why?

#### **H. Special Education Teacher (Director)**

1. What is the school's basic philosophy?
2. What is your own philosophy?
3. Do you feel you had to conform your philosophy to fit the school's philosophy?
4. How do you mainstream the special ed. students?
5. What is the process your school uses?
6. Do you feel this program has been successful?
7. Do the students accept a mainstreaming program?
8. Do you feel there is a lot of support behind you?
9. Do the teachers support the students?
10. What is the referral system used in the district?

#### **G. Minority Staff Member**

1. What is the school district's philosophy of education?
2. What is the school's philosophy of education?
3. What is your personal philosophy of education?
4. Do you think that you have been treated equally as a teacher or educator?
5. Is it difficult to teach in a nonminority school?
6. What was it that made you decide to be a teacher?
7. How do you motivate your students?
8. How do you evaluate students in reading content?

#### **H. Teacher in Major Field**

1. What is the school district's philosophy of education?
2. What is the school's philosophy of education?
3. What is your philosophy of education?
4. What was it that made you decide to be a teacher?
5. How do you discipline your students in the classroom?
6. How do you motivate your students?
7. How frequently do you contact with parents?
8. What is expected from your students in the classroom?
9. How do you evaluate students in reading content?

#### **I. Interview of Teacher in Student's Minor Field**

1. What is your overall philosophy of education?
2. How do you relate your philosophy to your teacher of (\_\_\_\_\_)?
3. What communication factors do you consider with regard to your co-workers in your discipline?
4. What methods of discipline do you employ in class?
5. Which method least disrupts the flow of the lesson?
6. Do you have specific procedures for grading essays?
7. Do you have any specific procedures for grading tests, such as percentage or a curve?
8. What type of preparation do you employ for unit plans?
9. What preparation do you employ for daily lesson plans?
10. Do you advocate extra credit work?
11. Do you supplement your class with audio-visual aids?
12. If so, what kind of aids do you use?
13. Do you find any particular professional periodical useful in your teaching of (\_\_\_\_\_)?
14. How do you insure that teaching theories are put into practice?
15. What advance would you give to a new teacher in the field of (\_\_\_\_\_)?